

INVITATION TO BID

**REROOFING AND RELATED WORK
for
NEWTOWN MIDDLE SCHOOL
NEWTOWN, CT**

Sealed bids for the **Reroofing and Related Work for the Newtown Middle School, Newtown, CT** addressed to **Robert G. Tait, Director of Finance**, will be received in the **Finance Department, Town of Newtown, 3 Primrose Street, Newtown, CT 06470** until but no later than **1:30 p.m.** local time on **Wednesday, May 25, 2011**, at which time they will be publicly opened and read aloud. Late bids will be rejected.

A **(Mandatory)** Pre-Bid Walk Through will be held on **Monday, May 16, 2011, at 3:00 p.m.** local time at the **Site of the Newtown Middle School, 11 Queen Street, Newtown, CT 06470**.

The Proposal, Specifications and Contract Documents, may be examined at the following locations on or after **1:00 p.m.** on **Tuesday, May 10, 2011**:

**TOWN OF NEWTOWN
ROBERT G. TAIT
3 PRIMROSE STREET
NEWTOWN, CT 06470
VOICE: 203-270-4221
FAX: 203-270-4205**

**JOSEPH MERRITT & CO.
650 FRANKLIN AVENUE
HARTFORD, CT 06114
VOICE: 860-296-2500
FAX: 860-947-3288**

Copies of the Drawings and Specifications may be purchased at **Joseph Merritt & Company, 650 Franklin Avenue, Hartford, CT**. Make check payable to the **Joseph Merritt & Company**. Addenda will be issued to all Bidders who have secured Drawings and Specifications from Joseph Merritt & Company. Faxes or emails of Addenda will not be provided by the Architect.

Federal Express orders will only be considered if accompanied by a properly filled out Federal Express form (one form for each set ordered), charging the order to the Contractor's account.

As Security, each Bid must be accompanied by a Certified Check or Cashier's Check drawn upon either a State Bank and Trust Company or a National Banking Association, to the order of the **Town of Newtown**, or the Bid must be accompanied by a Bid Bond having as surety thereto, such Surety Company or Companies as are authorized to do business in the State of Connecticut of an amount not less than **(10%)** of the Bid. **NO BID WILL BE ACCEPTED UNLESS ACCOMPANIED BY THE REQUIRED BID DEPOSIT.**

Upon award and prior to any work being performed a 100% Performance, Labor and Material Payment Bond and other Bonds subject to the conditions provided for in the Bid Specifications are required. A Certificate of Insurance will also be required naming the Town of Newtown as an additional insured.

All Bidders must submit a Contractors Qualification Statement AIA Document A305 with the bid.

Bidders shall not include Federal Excise Taxes or State of Connecticut Sales Taxes on which Public Buildings are exempt.

The Bidder must submit with the bid package a copy of the appropriate Connecticut Department of Administrative Services (DAS) prequalification in their classification.

All bidders, General Contractors (GC) and subcontractors of (GC) must be pre-qualified with the State of Connecticut Department of Administrative Services (DAS). Any bidders not on the pre-qualification list with DAS at the time of the bid opening shall be disqualified from bidding. Bids will not be opened if the contractor's name does not appear on the DAS pre-qualified list.

All Bidders to make an effort to consider the use of local trade contractors.

Bids must be held firm and may not be withdrawn for ninety (90) days after the bid opening.

The **Town of Newtown** reserves the right to waive any informalities in Bids, to reject any or all Bids, or to accept any proposal that in their judgment will be in the best interest of the Town.

The **Town of Newtown** does not discriminate on the basis of sex, race, age, physical disability, religion or national origin.

The **Town of Newtown** is an Affirmative Action/Equal Opportunity Employer. Minority/Women's Business Enterprises are encouraged to apply.

Robert G. Tait
Director of Finance